



# VENDOR/EXHIBITOR BOOTH APPLICATION

**DEADLINE: MARCH 16, 2018**

The Tucson Kitchen Musicians Association (TKMA) is proud to present the 33rd Annual Tucson Folk Festival at El Presidio Park in Downtown Tucson on **Saturday, May 5th (Noon-10 pm) and Sunday, May 6th (11 am-9 pm)**. If you wish to be considered to participate as a vendor/exhibitor, please return completed application, required documentation and payment (cash, certified check or money order) to address below. Vendor/Exhibitor selection process is first-come-first-serve. Please know that the submitting of an application is not a guarantee of acceptance. Please print clearly. Thank you!

**NOTIFICATION:** Two (2) Weeks Upon Receipt. Instructions will be provided upon acceptance of application.

Business/Organization Name: \_\_\_\_\_

Owner/Primary Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Description: \_\_\_\_\_

**BOOTH TYPE:**

**(Cash, Certified Check or Money Order)**

- \_\_\_ Non-Profit            10' x 10'            \$100 (\$25 off each add'l booth)
- \_\_\_ Arts & Crafts       10' x 10'            \$200 (\$25 off each add'l booth)
- \_\_\_ Food                10' x 10' or Truck    \$500 (\$50 off each add'l booth)
- \_\_\_ REQUIRED DEPOSIT: FOOD VENDOR    \$150 (to be refunded AFTER the Festival if NO VIOLATIONS)
- \_\_\_ EXTRA OUTLET                            \$ 75 each – Quantity \_\_\_\_\_
- \_\_\_ OVERSIZED BOOTH – Please contact Vendor Coordinator for additional fees - vendors@tucsonfolkfestival.com

**APPLICATION FEE COVERS:** Special Event Permit; ONE (20 amp) Outlet; Electricity; THREE (3) Mats: one 10' x 3' - serving area and two 4' x 6' - prep areas; Tallow Disposal for Food Vendors; Security. You must let us know on this application if you will need any additional (20 amp) outlets. *(PLEASE NOTE: If you overload a circuit and trip a breaker you will be responsible for any additional cost for the reset.)* ALL VENDORS must comply with the rules and regulations of the City of Tucson, Tucson Fire Dept., Pima County, Pima County Health Dept. and Tucson Folk Festival.

**NON- PROFITS**

- 501(c)3 documentation MUST be included WITH this application.
- No business license required

**FOOD VENDORS – to be included with your Application**

- Health Permit from Pima County is required from Pima County Health Department (520) 724-7908.
- Certificate of Liability Insurance naming Tucson Kitchen Musicians Association as a Certificate Holder is REQUIRED

**ALL VENDORS/EXHIBITORS**

- Tucson City Business License is REQUIRED – If you do not have a regular business license, you can obtain a Special Event Business License by contacting the City of Tucson (520) 791-4566. *(PLEASE NOTE: This is IN ADDITION to the Special Event Permit that TKMA provides.)*

**NEED MORE INFORMATION?** Please contact Linda Lou Reed, Vendor Coordinator at [vendors@tucsonfolkfest.org](mailto:vendors@tucsonfolkfest.org)

**RETURN THIS FORM WITH PAYMENT AND REQUIRED DOCUMENTATION  
TKMA / ATTN: VENDORS / P.O. BOX 26531 / TUCSON, AZ 85726**